

SALTWOOD PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 5th June 2023 at 6.30 pm at Saltwood C/E School

Present : Cllrs Boland (in the Chair), Matthews, Carter, Curran & Iacob

In attendance : Mr. G Eaton, Clerk to the Council, KCC Cllr Love & FHDC Cllr Martin

1 Election of Chair and Vice Chair

It was unanimously agreed to elect Cllr Boland as Chair

It was unanimously agreed to elect Cllr Matthews as Vice Chair

2 Co-option onto the Council

It was unanimously agreed to co-opt Matthew Curran onto the Council

It was unanimously agreed to co-opt Mariana Iacob onto the Council

3 Apologies for absence

There were no apologies for absence

4 Registering declarations of interest in items on the Agenda

There were no declarations of interests in items on the Agenda

5 Minutes of the last Meeting

The Minutes of the Meeting held on 3rd April 2023 were unanimously approved

6 Matters arising

Cllr Boland wished to record his thanks to Cllrs Sadler & Johnson for their hard work and efforts whilst serving on the Council

7 Finance

a/ To receive bank balances

The Clerk reported the bank balances as at 31st May 2023 -

Community (current) account	£17892
Business Manager (savings) account	£12552

The balances were approved

b/ To approve invoices presented for payment

The following invoices were approved for payment –	£
G Eaton, Clerk's salary/expenses April & May 2023	561.35
L Robbins, internal audit fee	90.00
DM Payroll Services, payroll admin	120.00
FHDC, uncontested election fee	99.60
BHIB, annual insurance	1345.51
F Boland, defibrillator ownership cards	14.40
Harmer & Sons, treat vegetation at 16 Bartholomew Lane	216.00
Saltwood C/E School, hall hire	25.00

c/ To consider and sign off the Annual Governance & Accounting Return 22/23

After a general discussion regarding the 8 statements contained within Section 1 of the AGAR, the Annual Governance Statement 2022/2023, the Statement was approved and signed off by the Chairman and Clerk

Following a general discussion about Section 2 of the AGAR, the Accounting Statements for 2022/2023, the Statements were approved and signed off by the Chairman and Responsible Financial Officer

The Certificate of Exemption was signed off by the Chairman and Responsible Financial Officer

8 Adjournment of Meeting for Public Inclusion

There were no members of the public present

9 Planning & Enforcement

New Planning applications

23/0699 – two storey rear extension to include removal of existing catslide and dormer
Hoggs Green Cottage, Sandling Road, CT21 4HG

There were no objections to this application

23/0766 – T1, fell lime tree situated in a conservation area
Benover House, Rectory Lane, CT21 4QA

It was agreed to request that the FHDC Tree Officer undertake a site visit and adjudicate the application

10 Any Other Business

It was agreed that due to changes of Cllrs the bank mandate should be updated **Clerk**

Cllr Boland reported that he had received a letter from PCC Saltwood thanking the Parish Council for their donation of £250 towards the maintenance of the burial ground

There was a general discussion regarding the playpark and the latest quarterly inspection. It was agreed no immediate action would be taken regarding the goal post and one of the swings

11 Date of next Meeting

It was agreed that the next Parish Council Meeting would be held on 3rd July 2023 at 6.30 pm at Saltwood C/E School

There being no other business the Meeting closed at 7.20 pm