

**MINUTES OF A MEETING OF SALTWOOD PARISH COUNCIL HELD AT
SALTWOOD VILLAGE HALL ON MONDAY, 05 SEPTEMBER, 2016 AT 6.30 p.m.**

PRESENT: Cllr D. Kenyon-Vaughan (Chairman), Cllr. N. Matthews (Vice-Chairman), Cllr. A. Ling and Cllr. Mrs. L. Spice.

In attendance - Cllr. M. Dearden (Hythe Ward)

87. APOLOGIES FOR ABSENCE were received and approved from Cllr. Ms. L. Sadler, Cllr. J. Stevens and Cllr. Mrs. S. Ware. Apologies also received from Cllr. Miss S. Carey (KCC for Elham District)

88. DECLARATIONS OF INTEREST – No declarations of interest.

89. MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 04 JULY 2016:

The Minutes of the Parish Council meeting held on the 04 July 2016 having been circulated were taken as a true record of the meeting and signed by the Chairman. Proposed by Cllr. A. Ling and seconded by Cllr. N. Mathews.

90. MATTERS ARISING FROM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 04 JULY 2016: No matters raised

91. REPORTS: -

District Councillor's Report - In his report Cllr. M. Dearden reported on the following –
Shepway District Council –

- (a) Lorry Holding Parking Area, Stanford West – Consultation presently proceeding on Highways England's proposals for the lorry park.
- (b) Otterpool Park – Shepway District Council's expression of interest had been submitted to Government. As far as is known only Shepway DC and Oxford have submitted expressions of interest. Oxford is for a smaller scheme of up to 2000 homes.
- (c) Swimming Pool – Report due sometime in October.
- (d) Sandgate Car Parking Zone – various discussions taking place.
- (e) Shepway D.C. had a good review of inspection of several Departments.

Joint Transportation Board-

- (a) Sandling Road, Saltwood – from Brockhill School to Sandling Station vegetation clearance to reclaim footway to commence on the 22 August 2016.
- (b) Sandgate Road, Folkestone – various sections of footway reconstruction to be designed.
- (c) Street Lighting – Replacement ongoing.
- (d) KCC Scheme – Cycle Route improvements – funding available for improvements of cycle route from Harvey Grammar School through to junction of Earls Avenue with the Leas. These improvements will give a safer cycle route for the Harvey Grammar School, Morrisons, East Kent College, Dover College, the two train stations, the Civic Centre and the Coastal Park to the Harbour.

Police and Crime Panel – Update of Police and Crime Plan- September 2016 to March 2021

- 1. Cutting crime, value for money, visible effective and dedicated policing. Putting victims at the head of the justice system. Tackling the misery cause by abuse, substance misuse and anti-social behaviour. Mental health.
- 2. Budget – Gross £313.3m, net £278.1m.
- 3. Commissioned since allocation for Shepway Community Safety Partnership £28858.00

92. ADJOURNMENT OF MEETING FOR PUBIC INCLUSION – No matters raised.

93. PLANNING – (a) Planning applications

Y16/0696/SH – Spindles, The Close, Saltwood. – Felling of a copper beech tree subject of Tree Preservation Order No.18 of 1994. – **No objection** subject to Shepway District Council's Tree Officer's recommendations and planting of a replacement tree.

Planning (contd)

Y16/0814/SH – Lyndale, Castle Road, Saltwood. **No objection** to the proposed development subject to consideration of the neighbours' objections, if any.

Y16/0832/SH – 26 Grange Road, Saltwood. Erection of single and two storey extensions to front, side and rear. **Object** to the proposed works as they are not in keeping with the street and style of existing properties.

Y16/0904/SH – The Barn, Rectory Lane, Saltwood. Felling of two laurels and one shrub situated within a Conservation Area followed by the planting of a new mixed hedge.

No objection subject to any comments of Shepway District Council's Tree Officer.

(b) Other Planning matters – SDC Places and Policies Local Plan briefing –preferred options. The Clerk reported on the briefing meeting held on the 10 August 2016 at Hythe Town Council Offices. Cluster meetings in Folkestone, Hythe, New Romney and North Downs were being arranged to discuss the preferred sites allocated for various uses as well as providing new policies for the promotion and management of sustainable development. Seven sites had been allocated in Hythe but none for Saltwood. The preferred options will be considered by Cabinet on 14 September 2016 followed by six weeks of public engagement in October and November 2016. Exhibitions across the district. Plan will then be re-drafted and available in May 2017 and submitted to SOS in July 2017. Examination of the plan by public will be in the Autumn 2017. Adoption of plan April/May 2018.

94. FINANCE:

(a) To report current balances at 05 September 2016

HSBC - Community Account	£500.00
HSBC – Business Account	£9,490.23
Nat.Savings Investments	£983.42

(b) Accounts presented for payment –.

STO - Robert Thompson Charities – Hire of Committee Room 05 September 2016.	£12.00
100160 - Playsafety Ltd.- RoSPA Inspection of Children's Play Park.	£128.60 (incl. VAT £23.10)
100161- Commercial Services (KCC) – Mowing and Maintenance (First Half year 2016)	£381.40 (incl VAT £63.57)

Following a proposal by Cllr. Mrs. L. Spice, seconded by Cllr. N. Matthews the above Payments were approved.

95. CHILDREN'S PLAY PARK:

(a) Cllr. Mrs. Spice reported the RoSPA inspection of the Play Park equipment report had been received and there were a few minor works requiring attention and she had obtained quotations from Safeplay Playground Services Ltd. for the following works –

1. The removal of the basket ball post and repair of the grass area - £185.00
2. Re-securing of the litter to the base - £58.00
3. Re-tensioning of the aerial runway cable - £70.00
4. Re-locating the football goals to new locals - £375.00
5. Removal of the old on entrance gates - £32.25

It was agreed following a proposal by Cllr. A. Ling, seconded by Cllr. N. Matthews to accept the above quotations from Safeplay Playground Services Ltd.

(b) Damage to the Boogie Woogie Tower – The Clerk reported that following a report from a member of the public that the Boogie Woogie Tower had been damaged, she inspected the equipment and found one of the metal and plastic fittings at the bottom of the net on the right side of the equipment, which are fixed over the top of the stake to hold the net in place, had come off, leaving about 4 inches of metal sticking out of the ground. She had put a notice on the net saying that it should not be used and placed a cone over the top of the metal stake.

Damage to the Boogie Woogie Tower (contd)

Cllr. Mrs. Spice reported that one of posts on the tram tracks was loose and needed securing back in again. As both of these items were still covered under warranty Cllr. Mrs. Spice said she would report the matter to Playdale Playgrounds Ltd. who had installed the equipment.

- (c) Cutting back of shrubs and trees – Deferred until next meeting.

96. OTTERPOOL PARK:

- (a) Reply received from Department for Communities and Local Government to Parish Council comments on the expression of interest from Shepway District Council. A copy of the letter is attached and forms part of these minutes.
- (b) Letter received and noted from the Chairman of Monks Horton Parish Meeting regarding an invitation he had received to meet with Shepway DC representatives to talk about how they wished to engage with local parishes to take forward proposals for Otterpool Park Garden Town. He wished Saltwood Parish Council to know that he was declining an individual meeting and requesting that all parish representatives were invited to meet with SDC together in order that we can all hear together what is said by all. This route would avoid the possibility of confusion and later misrepresentation of views that was expressed.
- (c) Invitation to Shepway District Council good practice study visit.
Shepway DC were organising a series of study tours over the next 12 months for Council Members, Officers and other community representatives to visit areas within the district and further afield to learn lessons from other recent developments on what has worked well and less well. Information obtained would help in preparation of future planning policy for the district, including the draft Places and Policies Local Plan. The first visit to take place on the 15 and 16 September to sites in Hertfordshire, Essex and Cambridge.
It was agreed to inform SDC that due to works commitments no one from Saltwood Parish Council would be able to attend the proposed study tour.

97. SHEPWAY PARISH CHARTER – deferred to next meeting.

98. LORRY PARK – STANFORD WEST

It was agreed that the response to the Highways England consultation on the proposals for a lorry area at Stanford West would be that the Parish Council did not agree with everything proposed as the Parish Council did not believe this to be the solution to Operation Stack. The Chairman would complete the questionnaire provided and forward to Highways England.

99. SALTWOOD PARISH COUNCIL MEETINGS:

The Chairman reported that Robert Thompson Charities (RTC) had informed him of a new weekly class commencing in the main hall of the Village Hall on Monday 05 September 2016 7.15 p.m. The class involved a dance based workout class to music that could cause some disruption to the Parish Council meetings if they were still running at the time the class was on. RTC had suggested that it may be better to move Parish Council meetings to a Tuesday or Wednesday evening. Following discussion it was agreed that RTC be informed that the Parish Council preferred to meet on a Monday and due to the unacceptable noise level from the Main Hall experienced at tonight's meeting the Parish Council would be looking for a new venue for their meetings.

100. SHEPWAY AREA COMMITTEE:

Two matters of interest raised were that all Parish/Town Councils should have an up to date Freedom of Information document and a Data Protection Policy. Sellindge Parish Council had a policy and the Clerk would be happy to let Parish/Town Councils have a copy.

Regarding Otterpool Park, the Area Committee's main concerns on the proposed Garden Town at this stage was that SDC had failed to consult effectively with local communities and did not have their support for the proposed development. It had been agreed, given the lack of support for the development, that a letter be sent from the Shepway Area Committee to the Secretary of State for Communities and Local Government setting out the Area Committee's concerns and urging Government to reject the proposed development on that basis.

101. REMEMBRANCE SUNDAY:

The Clerk report that the usual arrangements for the service at the War Memorial on Remembrance Sunday were being made as follows - application to District Council for closure of the section of road along side The Green from outside "Homestead" to the junction with Rectory Lane, invites to Hythe Salvation Band to play for the service, invitation to the service to the three schools in the village and Saltwood Scouts and Mrs. Ellis to be asked to arrange the refreshments for after the service. Mr. W. Kempson had agreed to carry out his usual duties as Parade Marshall.

102. OTHER CORRESPONDENCE:

E-mails reported and noted from

KALC Waste Disposal strategy Consultation

KALC re KCC consultation on its Local Transport Plan – deadline 30 October 2016

KALC – Kent Resilience Team – Emergency planning exercise in Littlestone Area on the 27 September 2016.

Kent Flood Watch Bulletin – August 2016

KALC – Finance Conference – 18 October 2016.

SOS Kent Survey – volunteers

KALC – Bulletins on development and meetings including details on three surveys for completion on (a) Community Housing, (b) Developing Capacity for Smaller Councils and (c) Councillor Commission.

KCC - Notice of adoption on the 14 July 2016 by Kent County Council of the Kent Minerals and Waste Local Plan 2013-30.

103. ANY OTHER BUSSINESS –No matters raised.

104. DATE FOR NEXT REGULAR MEETING OF THE PARISH COUNCIL:

Monday, 03 October 2016 commencing at 6.30 p.m.