

# **MINUTES OF THE ANNUAL GENERAL MEETING OF SALTWOOD PARISH COUNCIL HELD AT SALTWOOD PRIMARY SCHOOL ON MONDAY, 08 MAY 2017 AT 6.30 p.m.**

**PRESENT:** Cllr. D. Kenyon-Vaughan, Cllr. N. Matthews (Vice-Chairman), Cllr. Miss L. Sadler, Cllr. Mrs. L. Spice, Cllr. Mrs. S. Ware and Cllr. J. Stevens.

**2017/**

**62. APOLOGIES FOR ABSENCE** - Apologies were received from Cllr. D. Owen, Cllr. M. Dearden Cllr. A. Ewart-James – District Councillors for Hythe Ward.

**63. DECLARATIONS OF INTEREST:** Planning application Y17/0500/SH – All Councillors present declared a personal interest in the application as they were known to the applicant.  
Y17/0501/SH - Cllr. D. Kenyon-Vaughan declared a personal interest in the application as he was known to the applicant.

**64. TO ELECT CHAIRMAN:**

Following a proposal by Cllr. Mrs. L. Spice, seconded by Cllr. J. Steven it was agreed that Cllr. D. Kenyon-Vaughan be re-elected Chairman. Cllr. Kenyon-Vaughan signed the declaration of acceptance of office as Chairman.

**65. TO ELECT VICE-CHAIRMAN:**

It was agreed following a proposal by Cllr. J. Stevens and seconded by Cllr. Mrs. L. Spice that Cllr. N. Matthews be re-elected Vice-Chairman.

**66. MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 03 APRIL 2017:**

The Minutes of a meeting of the Parish Council held on the 03 April 2017 having been circulated were taken as a true record of the meeting and signed by the Chairman. Proposed by Cllr. J. Stevens and seconded by Cllr. Miss L. Sadler.

**67. MATTERS ARISING FROM THE OF THE MEETING OF THE PARISH COUNCIL HELD ON THE 03 APRIL 2017:**

**Bus Shelter** - It was decided not to proceed with the proposal for a bus shelter at the bus stop at Brockhill Road (adj. Bartholomew Lane) as it was considered that the shelter would cause problems being so close to the houses. It was also considered that a bus shelter on the Village Green would not be suitable as it would add clutter to the Village Green.

**Otterpool Park** – The Clerk reported that the proposed meeting with the Otterpool Park landowner team arranged for Thursday 11 May 2017 had been postponed as Shepway was currently in a period of restricted publicity due to the County Elections and the General Election. It was agreed to arrange another date for a meeting either on the 22 or 29 June 2017.

**68. RESIGNATION OF COUNCILLOR:**

The Chairman reported that Cllr. Mrs. S. Ware wished to withdraw her resignation as a Parish Councillor as she had been able to resolve some of her current work commitments. It was unanimously agreed that her resignation be withdrawn.

**69. TO APPOINT TWO REPRESENTATIVES TO SERVE ON THE SHEPWAY BRANCH OF THE KENT ASSOCIATION OF LOCAL COUNCILS:**

Following a proposal by Cllr. Mrs. L. Spice and seconded by Cllr. J. Stevens it was agreed that Cllr. N. Matthews and Cllr. Miss L. Sadler would represent Saltwood Parish Council on the Shepway Area Committee of the Kent Association of Local Councils.

**70. FINANCE:**

**(a) To receive balances at 29 April 2017 –**

HSBC – Community Account	£500.00
HSBC – Business Account	£16,732.87
(Balances incl. half year Precept £4750.00 and refund of VAT Sept. 2014 to Feb.2017 of £3449.46)	
Nat. Savings Investments	£989.33

**(b) Accounts presented for payment –**

100189 - CYAN – bench for Village Green	£722.49 (incl VAT £120.42)
100190 Saltwood Primary School - Hire of room for meeting on 08 May 2017.	£12.00

**(c) To approve Income and expenditure for 2016/2017.**

Following a proposal by Cllr. Mrs. L. Spice, seconded by Cllr. N. Matthews the Income and Expenditure for 2016/2017 was approved

**71. PLANNING (a) Planning applications**

**Y17/0500/SH** – Two Firs, The Green, Saltwood. Rolling consent to reduce the height by a maximum of 4 metres of one conifer (T1) and the pruning back to previous pruning points of one conifer (T2), both situated within a Conservation Area, to be undertaken once every two years for a maximum period of ten years. **Support subject to any comments of the District Council's Tree Manager.**

**Y17/0501/SH** – Fountain Stores, The Green, Saltwood – Rolling consent for grown reduction back to previous pruning points of a bay tree situated within a Conservation Area, to be undertaken on an annual basis for a maximum period of ten years. **Support subject to any comments of the District's Council's Tree Manager.**

**Y17/0503/SH** – High Meadow, Sandling Road, Saltwood – Crown reduction and crown thin of a silver birch subject of Tree Preservation Order No.8 of 2015. **Support subject to any comments of the District Council's Tree Manager.**

**72. LAND ADJ. 16 BARTHOLOMEW:**

It was agreed, following proposal by Cllr. N. Matthews, seconded by Cllr. J. Stevens, to accept the quotation from Paul Thompson Tree Surgery and Fencing in the sum of £920.00 for tree works, to brush cut and strim the whole area of 5ft. brambles over site, to spray/weed kill at a later date once ground cover shows signs of regenerating and removing all waste from site.

**73. ADJOURNMENT OF MEETING FOR PUBLIC INCLUSION – No matters raised.**

**74. CORRESPONDENCE:**

**Kent Surrey Sussex Air Ambulance** - letter thanking the Parish Council for their donation.

**Kent Men of the Trees "Trees in the Village Competition 2017** – It was decided not to enter the competition this year.

**75. DATE OF NEXT – Monday, 05 June 2017 at 6.30 p.m.**

.....(Chairman) 05 June 2017.