

**MINUTES OF THE ANNUAL GENERAL MEETING OF SALTWOOD PARISH COUNCIL
HELD AT SALTWOOD PRIMARY SCHOOL ON MONDAY, 13 MAY 2019 AT 6.30 p.m.**

PRESENT: Cllr. N. Matthews, Cllr. Miss L. Sadler, Cllr. Mrs. L. Spice, Cllr. J. Stevens, Cllr. F. Boland and Cllr. Mrs. L. Johnson.

2019/

50. DECLARATIONS OF ACCEPTANCE OF OFFICE OF COUNCILLOR:

Cllr. N. Matthews, Cllr. Miss L. Sadler, Cllr. Mrs. L. Spice, Cllr. J. Stevens, Cllr. F. Boland and Cllr. Mrs. L. Johnson made and signed declarations of acceptance of office of Councillor.

51. DECLARATIONS OF INTEREST: There were none.

52. ELECTION OF CHAIRMAN:

Cllr. N. Matthews was elected Chairman following a proposal by Cllr. J. Stevens and seconded by Cllr. Mrs. L. Spice. Cllr. N. Matthews signed the declaration of acceptance of Office as Chairman.

53. ELECTION OF VICE-CHAIRMAN:

Cllr. Mrs. L. Spice was elected Vice-Chairman following a proposal by Cllr. N. Matthews and seconded by Cllr. J. Stevens.

54. MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 01 APRIL 2019:

The Minutes of a meeting of the Parish Council held on the 01 April 2019 having been circulated were taken as a true record of the meeting and signed by the Chairman. Proposed by Cllr. Mrs. L. Spice and seconded by Cllr. J. Stevens.

**55. MATTERS ARISING FROM THE OF THE MEETING OF THE PARISH
COUNCIL HELD ON THE 01 April 2019:** No matters raised.

**56. APPOINTMENT OF TWO REPRESENTATIVES TO SERVE ON THE SHEPWAY
BRANCH OF THE KENT ASSOCIATION OF LOCAL COUNCILS:**

Following a proposal by Cllr. Mrs. L. Spice and seconded by Cllr. J. Stevens it was agreed that Cllr. N. Matthews and Cllr. Miss L. Sadler be re-elected to represent Saltwood Parish Council on the Shepway Area Committee of the Kent Association of Local Councils.

**57. APPOINTMENT OF TWO REPRESENTATIVES TO THE ROBERT THOMPSON
CHARITIES:**

Cllr. N. Matthews was elected and Cllr. J. Stevens was re-elected as the Parish Council's representatives to the Robert Thompson Charities following a proposal by Cllr. L. Miss Sadler and seconded by Cllr. Mrs. L. Spice.

**58. TO APPOINT MEMBERS TO SERVE ON WORKING PARTY FOR SALTWOOD
HIGHWAYS IMPROVEMENTS:**

Agenda item deferred to next Parish Council meeting to discuss appointing non-councillor members to take part in the agenda item for the Saltwood Highways Committee.

59. ADJOURNMENT OF MEETING FOR PUBLIC INCLUSION:

A local resident asked if the Parish Council would be advertising the vacancy on the Council. In reply the Chairman said that the Council would be advertising to fill the vacancy by Co-option and notices would be posted on the village notice board and on the Council's website.

60. PLANNING (a) Planning applications

Y19/0496/FH – Saltwood House, Rectory Lane, Saltwood. Felling of a Tilia Cordate (Lime) and a Fraxinus Excelsior (Ash) both situated within a Conservation Area followed by planting of one Standard Quercus Robur (Oak). Support subject to any comment of the District Council's Arboricultural Officer.

Planning (contd.)

(b) Other planning matters – update on Folkestone & Hythe D.C. planning decisions –
Y18/1320/SH – The Lads Club, Rectory Lane, Saltwood. Erection of single storey extensions and installation of ramped access, together with felling of a Ginkgo Tree subject of T.P.O. No.3 of 1997. (Approved with conditions.)

Y19/0162/FH – Bullaceton, School Road, Saltwood. Crown reduction back to previous reduction points of a Holm Oak subject of T.P.O. No.4 of 1991. (Approved with conditions.)

Y19/0244/FH – 64 Brockhill Road, Hythe - Works to trees situated within a Conservation Area comprising: felling of one Pear (T1) and Leyland Cypress (Group T2) and reduction to 2.5 metres in height of Lawson Cypress T3). (Approval given to felling of Leyland Cypress and reduction in height of Leyland Cypress (Group 3). Felling of Pear tree refused.)

61. FINANCE:

(a) To receive balances at 13 May 2019 –

HSBC – Community Account £500.00

HSBC – Business Account £20, 346.74

Nat. Savings Investments £1001.20

(b) Accounts presented for payment –

100278 - Saltwood Primary School – Hire of room for meeting on 13.05.2019 - £12.00

Following proposal by Cllr. J. Stevens and seconded by Cllr. Miss L. Sadler the above payment was agreed.

62. OTTERPOOL PARK -Update:

The Chairman reported that the meeting planned between the five main Parishes affected by the Otterpool Park planning application had been arranged for the 21 May 2019 at the Civic Centre, Folkestone, commencing 4.00 p.m. He asked Councillors to let the Clerk know if they would be able to attend. The Chairman also reported that extending the date for submission of comments from the Parish Councils on the planning application was being considered. No exact date had been given.

63. ANY OTHER BUSINESS:

Village Green – Cllr. Mrs. L. Spice requested that the provision of a new bench for the Village Green be on the agenda for the next meeting.

64. DATE OF NEXT MEETING – Monday, 03 June 2019 at 6.30 p.m.

Signed (Chairman) 03 June 2019