

SALTWOOD PARISH COUNCIL

MINUTES OF A REMOTE MEETING

Held via Zoom on

MONDAY 7TH DECEMBER 2020 at 1830

PRESENT:

Cllr. N. Matthews (Chairman), Cllr. L. Johnson, Cllr. N. Meurice, Cllr. F. Boland, Cllr. L. Sadler, Cllr. M. Carter, Cllr N Russill-Roy, KCC Cllr. R. Love

Locum Clerk: C. Skinner

1.0 APOLOGIES FOR ABSENCE

Received and accepted from: Cllr Whybrow, and J Bessell (Clerk)

WELCOME

Cllr Matthews declared the meeting open at 1830 and welcomed all to the meeting.

2.0 DECLARATIONS OF INTEREST

There were none.

3.0 APPROVAL OF THE PREVIOUS MINUTES

a. Amendments:

41.d Finance Working Group is to be known as the Finance and Administration Working Group.

44. Details of defibrillators which might be suitable for Saltwood will be circulated.

45. Website – The new website is now up and running.

Minutes of the remote meeting held on 2nd November were then **resolved** to be a true and accurate record. Proposed: Cllr. Boland, seconded: Cllr. Johnson.

4.0 MATTERS ARISING FROM THE PREVIOUS MINUTES

It was resolved that the three overgrown shrubs at the back of the car park be reduced in height. Proposed by Cllr Meurice, seconded Cllr Boland AGREED.

SIGNED:

5.0 REPORTS FROM KCC and FHDC COUNCILLORS

Cllr Love reported that Central Government had provided additional funds to KCC to enable services to be provided to asylum seeking children who are now being relocated to other local authorities. Consultations continue in respect of an active travel scheme, this includes the A259 Dymchurch Road and Cheriton High Street's cycle routes. Concerns are being raised that this may reduce parking spaces however.

Traffic congestion on the M20 remains a topic of discussion with Highways England. Between 27 – 29 December moveable barriers will be in place north of Ashford in case lorries need to be stacked, this will be subject to review.

School Rd in Saltwood: 20mph repeater signs will be put up, rumble strips would help but there are problems associated with the noise then generate. Cllr Meurice asked Cllr Love to explore further the scheme at Lypnpe Primary School, will be discussed separately.

Cllr Boland asked about the lorry park at Sevington, will HGV's go to Manston initially? Cllr Love explained that the route taken would be planned from some distance away however there will be rogue HGVs which could be subject to enforcement.

6.0 FINANCE

6.1 Bank Balances:

HSBC (1)	£ 8661.08
HSBC (2)	£12464.18

6.2 Payments to be authorised:

Reimbursement to Cllr Matthews (Zoom)	£ 14.39
Clerk Salary April to September	£1469.00
British Legion donation	£ 50.00

It was proposed to authorise the above payments by Cllr Boland, seconded by Cllr Meurice – all AGREED.

6.3 Terms of Reference for the Finance & Administration Working Group

Cllr Boland stated that this needs to be a working group as opposed to a committee so that decisions will be made by the full council.

It was resolved that this be adopted – proposed Cllr Boland, seconded Cllr Meurice. AGREED.

The Clerk's contract of employment needs to be reviewed.

The working group will be chaired by Cllr Boland.

Membership should consist of 3 councillors and the clerk.

SIGNED:

7.0 PUBLIC CONTRIBUTION TIME

No Public Present

8.0 PLANNING

8.1 Applications

001861 Crown reduction of one Cherry tree situated within a conservation area (rear of 3 Grange Road) comprising of a 1.5 metre reduction in height and a 1.5 metre lateral reduction.

Agreed to leave decision to FHDC Tree Officer

001834 The Lads Club, Rectory Lane, Saltwood, Hythe, CT21 4PZ
Section 73 application for the variation of condition 2 (submitted plans) and 3 (materials) of Y18/1320/FH - Erection of single storey extensions and installation of ramped access, together with felling of a Gingko tree.

No Objection – proposed by Cllr Meurice, seconded Cllr Sadler, All AGREED.

9.0 TELEPHONE BOX/DEFIBRILLATOR

A form has been received in respect of the adoption of the phone box.

The cost of a defibrillator is estimated to be £1300 with a further £600 for a cabinet. Running costs are additional, as an example a replacement battery which is required after use is £100.

Cllr Boland will report at the next meeting.

10.0 PARKING RESTRICTIONS

KCC have proposed 1hrs waiting limit but this is not long enough and needs to be changed to 2hrs, Cllr Love will discuss with KCC Highways and report back.

11.0 WEBSITE

A link has been put on the old website directing users to the new site: saltwoodpc.org.uk

12.0 WAR MEMORIAL

Local schools have been made aware of the 100 year anniversary which will be in May 2021. Educational events and artwork are planned. A lead is need to coordinate events which could also involve the Saltwood Village Society. Cllr Meurice suggested writing a website article to promote this.

Follow up at the next meeting.

SIGNED:

13.0 POST BOX

There is nothing further to report so a direct approach to the post office is needed. The aim would be to request refurbishment of all post boxes in the parish.

14.0 CORRESPONDENCE

None to report

15.0 MATTERS FOR DISCUSSION / NEXT AGENDA

Cllr Carter reported that litter bins will all be the same size and painted holly green. Delivery is anticipated in the New Year.

The PTA of Saltwood School have raised £40K and are considering a project for an outdoor classroom they were hoping that this council could offer a grant.

The locum clerk advised that this is not covered by the Powers of a Parish Council' the following link refers:

<https://askyourcouncil.uk/governance-toolkit/powers-and-functions/#Powers>

13.0 NEXT MEETING

Monday 4th January at 1830, via Zoom.

14.0 CLOSE OF MEETING

There being no further business, the meeting closed at 2030.

SIGNED: