

MINUTES OF A MEETING OF SALTWOOD PARISH COUNCIL HELD AT SALTWOOD PRIMARY SCHOOL ON MONDAY 04 JUNE 2018 AT 6.30 p.m.

PRESENT: Cllr. D. Kenyon-Vaughan (Chairman), Cllr. Mrs. L. Spice, Cllr. J. Stevens and Cllr. Mrs. S. Ware.

2018/

58. APOLOGIES FOR ABSENCE - Apologies were received from Cllr. N. Matthews, Cllr. Miss L. Sadler and Cllr. R. Love - KCC Ward Member.

59. COMMEMORATION OF WW1 fallen:

Presentation by Mrs. Anne Petrie on the commemoration plans she was preparing for the Hythe Civic Society which amongst other things will include a brief biography of each person killed to be displayed in shop windows along Hythe High Street during the first two weeks of November. Displays will also be held at the Hythe Library, at local Schools and Saltwood Village Hall. She said that she was pleased to hear that Saltwood Parish Council and Saltwood Village Society wished to be involved in the 100th anniversary of WW1 commemoration.

The Chairman thanked Mrs. Petrie for the information given on the commemoration plans she was working on for the Hythe Civic Society.

The Clerk confirmed that Saltwood Village Hall had been booked for Sunday morning 11 November 2018 for the display being prepared by Saltwood Village Society and for refreshments after the usual service at the War Memorial.

60. DECLARATIONS OF INTEREST: None

61. MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL HELD ON THE 14 MAY 2018:

The Minutes of a meeting of the Parish Council held on the 14 May 2018 having been circulated were taken as a true record of the meeting and signed by the Chairman. Proposed by Cllr. Mrs. S. Ware and seconded by Cllr. D. Kenyon-Vaughan.

62. MATTERS ARISING FROM THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL HELD ON THE 14 May 2018: No matters raised.

63. REPORTS – District Councillor's Report – Cllr. M. Dearden reported that at the Annual Meeting of the District Council Cllr. D. Owen was confirmed for a further year as Chairman of Folkestone & Hythe District Council and Cllr. M. Lyons as Deputy. On the 12 June 2018 the Overview and Scrutiny will have a presentation on the rolling out of Universal Credit for new applicants, not existing at the moment. The next Cabinet to be held on the 13 June 2018 and four of the five items on the agenda fall within his portfolio. There is a Cabinet report on (a) General Fund Outturn for 2017/2018. (b) Fund Revenue 2017/2018 Provisional Outturn and (c) Housing Revenue and Capital Financial Outturn 17/2018.

A Peer Review of the District Council to be carried out on the 13, 14, 15 June 2018. The agenda and format not known at the present time.

Cllr. Dearden reported on the 2018/2019 Overview and Scrutiny Programme. Some of the items on the programme were Missing and Damaged Bins, Domestic Bins, Origin and Destination of s106 monies, Play Strategy, Review of Lifeline, Update to Medium Term financial Outturn 2017/2018.

64. ADJOURNMENT OF MEETING FOR PUBLIC INCLUSION – No matters raised.

65. PLANNING (a) Planning applications: No applications received.

(b) Other planning matters -No matters to discuss.

66. GENERAL DATA PROTECTION REGULATION:

The Chairman reported that confirmation had been received that the amendment to the GDPR on the appointment of Data Protection Officers (DPOs) had been agreed. The amendment exempts Parish and Town Councils and Parish Meetings from the requirement to appoint a DPO. Appointing a DPO will therefore be discretionary and considered good practice. Following a proposal by Cllr. Mrs. L. Spice, seconded by Cllr. J. Stevens the Council's Data Privacy Policy was agreed.

67. OTTERPOOL PARK – Nothing further to report.

68. FINANCE:

(a) To receive balances at 04 June 2018 –

HSBC – Community Account	£500.00
HSBC – Business Account	£17,422.42
Nat. Savings Investments	£993.99

(b) Accounts presented for payment –

100237 - BHIB Insurance for 2018/2019	£1,141.07
100238 - Kent Assoc. Local Councils – Subscription for 2018/2019.	£365.02 (incl. VAT of £60.84)
100239 - Saltwood Primary School – Hire of Room for meeting.	£12.00
100240 - Safeplay Playground Services - Inspection of Children's Play Park equipment	£42.00 (incl. VAT of £7.00)

(c) To approve the Annual Governance Statement or 2017/2018 –

Following a proposal by Cllr. Mrs. L. Spice and seconded by Cllr. J. Stevens the Annual Governance Statement for 2017/2018 was agreed.

(d) To approve Accounting Statement for 2017/2018 -

Following a proposal by Cllr. J. Stevens and seconded by Cllr. Mrs. L. Spice the Annual Accounting Statement for 2017/2018 was approved.

(e) NALC National Salary award 2018/2019 –

It was proposed by Cllr. Mrs. L. Spice, seconded by Cllr. J. Stevens and agreed that in accordance with the 2018/2019 National Salary Award for Local Council Clerks that from the 01 April 2018 the Clerk's salary be increased from £2721.42 to £2775.76 per annum.

(f) Donations –

Following a proposal by Cllr. Mrs. S. Ware, seconded by Cllr. D. Kenyon-Vaughan it was agreed that the following donations be made: -
£100.00 to Kent, Surrey, Sussex Air Ambulance towards maintaining essential service across Kent, Surrey and Sussex.
£100.00 to the 1st Saltwood Scout Group towards funding ongoing activities.

69. OTHER CORRESPONDENCE:

E-mails from KALC - Newsletter for May 2018 and NALC Chief Executive Bulletin 21 May 2018. (Circulated to Members)

E-mail from Kent Countryside Access Forum – information relating to “Enjoy the countryside responsibly with your dog” campaign. Noted and information posters to be displayed on Parish notice board.

Other Correspondence (contd.)

Public footpath HE341 – The Chairman reported that two e-mails had been received in relation to signs that had been erected by Brockhill Park Performing Arts College at the junction of footpath HE341 with Sandling Road. Two notices “No Dog Walkers” and “No Walkers” implied both walkers and dog walkers were trespassing and the third notice suggested that only teachers and pupils may use this entrance. It had also been reported that access had also been restricted by Brockhill PPAC to a path linking HB32 at the end of St. John’s Road and HE341 Brockhill PPAC.

It was proposed by Councillors that contact be made with Brockhill PPAC about the wording on the signs. It was suggested that the wording should request walkers to keep to the public footpath and that dogs should be kept on leads. It was also agreed to contact the East Kent Area Manager for Public Rights of Way regarding clearer signage at the junction of HE341 with Sandling Road.

70. ANY OTHER BUSINESS.

Saltwood PC Facebook – Following a proposal by Cllr. Mrs. Spice, seconded by Cllr. J. Stevens the layout for Saltwood PC Facebook presented by Cllr. Mrs. S. Ware was agreed and would be published for a trial period.

71. DATE OF NEXT MEETING – Monday, 02 July 2018 at 6.30 p.m.

Signed (Chairman) 02 July 2018