

**MINUTES OF A MEETING OF SALTWOOD PARISH COUNCIL HELD AT
SALTWOOD VILLAGE HALL ON MONDAY, 06 JUNE, 2016 AT 6.30 p.m.**

PRESENT: Cllr D. Kenyon-Vaughan (Chairman), Cllr. N. Matthews (Vice-Chairman), Cllr. A. Ling, Cllr. Miss L. Sadler, Cllr. Mrs. L. Spice, Cllr. J. Stevens and Cllr. Mrs. S. Ware.

In attendance - Cllr. Miss S. Carey (KCC for Elham District) and Cllr. M. Dearden (Hythe Ward

- 63. DECLARATIONS OF INTEREST:** Planning Applications - Agenda Item 7(a).
Cllr. D. Kenyon-Vaughan, Cllr. J. Stevens and Cllr. Mrs. L. Spice declared a personal interest in planning application Y16/0520/SH – Hayne Barn, Saltwood as they were known to the applicant.
- 64. MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL
MEETING HELD ON THE 09 MAY 2016:**
The Minutes of the Annual General Meeting held on the 09 May 2016 having been circulated were taken as a true record of the meeting and signed by the Chairman. Proposed by Cllr. Mrs. L. Spice and Seconded by Cllr. Mrs. S. Ware.
- 65. MATTERS ARISING FROM THE MINUTES OF THE ANNUAL GENERAL MEETING
OF THE PARISH COUNCIL HELD ON THE 09 MAY 2016:** No matters raised
- 66. REPORTS: - (a) County Councillor's Report** - Cllr. Miss S. Carey reported that the Government had granted an extra £4 million for pothole repairs. She pointed out that it was important that repairs to country roads needed to be reported. She had reported the condition of the footpath between junction of School Road and Grange Road and it was likely that one of the
- (b) District Councillor's Report** - In his report Cllr. M. Dearden reported on the following – The Lorry Park report was still awaited whilst the Hythe Swimming Pool report was expected in July. Ward Members' allowance for 2016/2017 remains at £1500.00 for each District Councillor and early applications for funding were welcome.
- Otterpool Park Garden Town –The government had invited local authorities to identify areas for new garden settlements to increase the overall number of homes being built nationally. It was the District Council's intention to bid for a garden town in the areas surrounding Otterpool Manor Farm. A broad area had been identified and a set of draft principles drawn up and if approved by Cabinet on the 08 June 2016 would form part of an expression of interest to be submitted to the government. Parish Councils – Lympe, Postling, Saltwood, Sellindge and Stanford had been invited by the Leader of Shepway DC to a meeting on the 07 June 2016 to discuss the proposals.
- 67. ADJOURNMENT OF MEETING FOR PUBIC INCLUSION:**
Planning application Y16/0520/SH – Hayne Barn – The applicant, Ms. Fleur Record Smith, explained that the application was to replace the existing marquee with a detached orangery for use in connection with the existing wedding and events venue. It was not proposed that the site area would be increased and the orangery would be lower than the existing marquee.
- 68. PLANNING – (a) Planning applications**
Y16/0471/SH – 2 Tanners Close, Hythe. Crown reduction of an oak tree subject of Tree Preservation Order No.1 of 2003. No objection subject to any comments of the Shepway DC Tree Officer.
Y16/0503/SH - 10 Castle Crescent, Saltwood. Erection of a two storey side/rear extension and single storey rear extension. No objection.
Y16/0520/SH – Hayne Barn House Track from Sandy Lane to Hayne Barn House, Saltwood Removal of existing marquee and erection of detached orangery for use in connection with the existing wedding and events venue. Support – wish to encourage local businesses.
Y16/0537/SH – 1 Castle Crescent, Castle Road, Saltwood.
Erection of single storey rear extension to replace existing conservatory. No objection.

69. FINANCE:

(a) To report current balances at 06 June 2016

HSBC - Community Account	£500.00
HSBC – Business Account	£17,473.67
Nat. Savings Investments	£ 983.42

(b) Accounts presented for payment –

100148 - Runswood Nurseries – for tree to be planted in Connection with Queen's 90 th Birthday celebrations	£254.00 (incl. VAT £42.33)
100149 - Mr. W. Kempson – plants for War Memorial	£ 64.00
100150 - Miss J.D. Bessell – reimbursement of expenses in connection with Community Award.	£35.99
100151 - Safeplay Playground Services – Inspection of Children's Play Park equipment	£30.00 (incl. VAT £5.00)
STO - Robert Thompson Charities – Hire of Committee Room 09 May 2016	£12.00

Following a proposal by Cllr. Mrs. L. Spice, seconded by Cllr. N. Matthews the above payments were agreed.

(c) To approve Annual Governance Statement for 2015/2016–

Following a proposal by Cllr. Mrs. L. Spice and seconded by Cllr. J. Stevens the Annual Governance Statement for 2015/2016 was agreed.

(d) To approve Annual Return for year ending 31 March 2016 –

Following a proposal by Cllr. A. Ling and seconded by Cllr. Mrs. S. Ware the Annual Return for the year ending 31 March 2016 was approved.

(e) National Association of Local Councils – Salary Awards for 2016/2018 –

It was proposed by Cllr. Miss L. Sadler, seconded by Cllr. N. Matthews and agreed in accordance with the 2016-2018 National Salary Award for Local Council Clerks, that

(a) from 1 April 2016 the Clerk's salary be increased from £2667.86 per annum to £2694.38 per annum and

(b) From 1 April 2017 be increased from £2694.38 to £2721.42.

(f) Insurance 2016/2017 – It was proposed by Cllr. Mrs. L. Spice, seconded by Cllr. Miss L Sadler and agreed to re-new the Council's policy with AON Ltd. for 2016/2017 for a payment of £1258.07. (cheque No. 100153).

70. CHILDREN'S PLAY PARK:

Cllr. Mrs. Spice reported that she was still awaiting the breakdown of the costs/times involved in re-tensioning the aerial runway from Safeplay Playground Services.

71. QUEEN'S 90TH BIRTHDAY CELEBRATIONS:

It was reported that the Chairman of Saltwood Village Society had confirmed that the Aelanchier (Ballerina tree) would be delivered on Friday, 10 June.

72. CORRESPONDENCE:

EiS Kent – E-mail dated 6th June 2016 re introducing EiS Website Service Charges.

As KCC no longer had funding available from their central budgets to provide website and email services to Parish and Town Councils, it would mean that from the 01 October 2016

EiS would have to charge Parish and Town Councils for their website hosting services.

E-mail to be circulated to Councillors for discussion at next Council meeting.

The following e-mails were reported and noted from –

KALC – re. Entering NALC's Star Councils 2016 Awards.

KALC – Re Template Training and Development Policy and Plan.

KCC – KCC Active Travel Strategy consultation–

Robert Thompson Charities – Update from the Trustees of Saltwood Village Hall and Almshouses.

73. ANY OTHER BUSINESS:

Saltwood Parish Council Community Award 2016 –The Chairman reported that with Cllr. N. Matthews and the Clerk he had attended on the 13 May the Annual General Meeting of Saltwood Village Society and presented their Chairman, Mr. Brian Doorne with a certificate of appreciation in recognition of his continued service, support and help, over many years, to the Parish of Saltwood and a gift voucher. A bouquet of flowers had also been presented to Mrs. Jean Doorne. The Chairman also read out an email he had received from Mr. Doorne thanking the Parish Council for the award.

74. DATE FOR NEXT REGULAR MEETING OF THE PARISH COUNCIL:

Monday, 04 July 2016 commencing at 6.30 p.m.