

MINUTES OF A MEETING OF SALTWOOD PARISH COUNCIL HELD ON THE 02 NOVEMBER 2020 at 6.30 p.m. (via ZOOM).

PRESENT:

Cllr. N. Matthews (Chairman), Cllr. L. Johnson, Cllr. F. Boland, Cllr. M. Carter,
Cllr. L. Sadler, Cllr. N. Russill-Roy.
Cllr. R. Love – KCC Ward Member
Cllr. L. Whybrow – Hythe Ward Member.

2020/

36. APOLOGIES FOR ABSENCE – Cllr. N. Meurice.

37. DECLARATIONS OF INTEREST: None

38. MINUTES OF PARISH COUNCIL MEETING HELD ON THE 05 October 2020:

Following amendment to 9.0 – Telephone Box/Defibrillator which should read “Cllr. Boland and not Cllr. Matthews had made preliminary enquires etc “and
12.0 Other matters for discussion only should read “Formation of a Finance and Standing Order Working Group be discussed at the next meeting”, the minutes of the meeting held on the 05 October 2020 were taken as a true record of the meeting and signed by the Chairman.
Proposed by Cllr. F. Boland and seconded by Cllr. L. Johnson.

39. MATTERS ARISING: No matters raised.

40. REPORTS:

(a) County Councillor’s Report – In his report Cllr. R. Love updated Members on KCC’s meetings with Highways England on the new lorry park at Ashford. KCC’s main concerns were the built up of traffic around J10 of the M20. In regard to J10A, KCC had requested that this junction is kept open at all times as it was the only access to the hospital. He also commented on his ongoing talks with Kent Highways on improvements to School Road.

(b) District Councillor’s Report - Cllr. L. Whybrow reported that in October this year the District Council had brought direct management of their housing stock in-house from East Kent Housing. Report also received on Otterpool Park.

41. FINANCE:

(a) Balances on 02 November 2020

HSBC Community Account £8793.67

HSBC Business Account £12,463.97

(b) To confirm payments since last meeting – None

(c) To approve accounts presented for payment

100342 – Commercial Services – Children’s Play Park – Ground maintenance July/August/September, 2020 -	£247.88 + VAT £49.58 - £297.46
100343 – Locum Clerk’s services to Saltwood Parish Council to 26 October 2020. 5 hours @ £15.00 per hour	£75.00
100345 - G. Marsh – Village Green maintenance – 3 hrs @ £10.00	£30.00

Following proposal by Cllr. F. Boland, seconded by Cllr. L. Sadler the above payments were agreed.

(d) Finance & Administration Working Group –

It was agreed by all Councillors to form a Finance & Administration Working Group.

(e) To approve rolling payment for domain name - The Chairman reported that arrangements had been made for payments by direct debt to IONOS for managing the Parish Council’s domain name account. First payment due 06 November 2020.

(f) To approve National Salary for Local Council Clerks 2020/2021-

It was proposed by Cllr. Sadler, seconded by Cllr. L. Johnson and agreed that in accordance with the 2020/2021 National Salary for Local Council Clerks that the Clerk’s salary be increased from £22860.00 per annum to £2938.00 per annum.

42. ADJOURNMENT OF MEETING FOR PUBLIC INCLUSION – No members of the public present.

43. PLANNING:

(a) Planning applications –

20/1422/FH – 3 Victoria Place, Rectory Lane, Saltwood. Erection of first floor rear extension to include Dormer windows in roof. Resubmission of 20/1058/FH. No objection.

20/1479/FH/TCA – St. Peters and St. Pauls Church, Rectory Lane, Saltwood. Works to a Lime tree situated within a Conservation Area comprising of crown reduction by 7 metres in height and 4 metres laterally, crown clean and removal of epicormic growth. It was agreed to leave decision to FHDC Tree Officer.

20/1548/FH/TCA – Two Firs, The Green, Saltwood – Crown lift to 4 metres above ground level, reduce height by 2 metres to previous pruning point and trim side of a Leyland Cypress situated in a Conservation Area. It was agreed to leave decision to FHDC Tree Officer.

(b) Other planning matters

Village Green -Carpark – It was proposed by Cllr. F. Boland, seconded by Cllr. L. Johnson and agreed to arrange for the three overgrown shrubs at the back of the car park to be reduced in height. As the site is within a Conservation Area and before any work is carried out the Clerk to check with FHDC that planning consent will not be required for this work.

44. TELEPHONE BOX – DEFIBRILLATOR

Cllr. Boland had circulated to Councillors details of a defibrillator obtainable through the Community Heartbeat Trust. It was agreed that Cllr. Boland speak to the Community Heartbeat Trust regarding obtaining a defibrillator through them and to circulate types of equipment which might be suitable for Saltwood. Cllr. Boland also agreed to chase FHDC regarding the Parish Council taking over the Telephone Box.

45. WEBSITE - Cllr. Sadler reported that the new website is up and running. She was uploading some documents onto the new website. The present website was still active.

46. FOUNTAIN, VLLAGE GREEN – It was agreed to arrange for repairs to be carried out to the fountain.

47. WAR MEMORAL – 100years old in May 2021 -

It was agreed to speak to the Headteacher of Saltwood Primary School and other village organisations to see if they would be interested in working with the Parish Council to celebrate the centenary of the War Memorial in May 2021.

48. WASTE BINS –Cllr. Carter reported that FHDC had agreed to re-paint the bin near the bus stop on the Village Green Holly green and provide four new bins for the Green area.

49. VILLAGE GREEN – CHRISTMAS LIGHTS-

It was agreed to go ahead with putting up the Christmas lights around the Village Green area.

50. BOXING DAY RUN – The Chairman reported that he had been informed by the organisers of the Boxing Day Run that this year’s run had been cancelled.

51. ANY OTHER BUSINESS –

Cllr. Johnson reported that she we were still awaiting a reply from the Post Office regarding the delay in painting the Post Box.

52. DATE OF NEXT MEETING – Monday, 07 December 2020 at 6.30 p.m.

APPROVED MINUTES