

MINUTES OF A MEETING OF SALTWOOD PARISH COUNCIL HELD AT SALTWOOD PRIMARY SCHOOL ON MONDAY, 02 SEPTEMBER 2019 at 6.30 p.m.

PRESENT: Cllr. N. Matthews (Chairman), Cllr. F. Boland, Cllr. J. Stevens, Cllr. Mrs. L. Johnson and Cllr. N. Meurice.

In attendance - Cllr. R. Love – KCC Ward Member.

2019/

91. APOLOGIES FOR ABSENCE received from Cllr. Miss L. Sadler and Cllr. Mrs. L. Whybrow – Hythe Ward Member.

92. DECLARATIONS OF INTEREST: None

93. MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 01 JULY 2019:

Following amendment to Apologies for Absence to include Cllr. R. Love, KCC Ward Member, the minutes of the meeting of the Parish Council held on the 01 July 2019 were taken as a true record of the meeting and signed by the Chairman.

Proposed by Cllr. N. Matthews and seconded by Cllr. F. Boland.

94. MATTERS ARISING FROM PARISH COUNCIL MEETING HELD ON THE 01 JULY 2019:

Co-option of Councillor – The Clerk reported that as the District Council had received no request for an election to fill the vacancy on the Parish Council the vacancy could now be filled by co-option. The vacancy had been advertised and closing date for receipt of applications was the 12 September 2019.

95. REPORTS:

(a) **County Councillor's Report** –Cllr. R. Love reported that the County Council's Pollinator Action Plan to improve the lives of bees Kent had been adopted. The plan has three main objectives - to manage council land owned or controlled in a way which can benefit pollinators forage and habitat, to use the planning system to protect pollinators and improve the habitats on which they rely and to encourage the people of Kent to take action themselves. "Kent's Plan Bee" can be viewed on KCC website. He also reported that KCC had committed £250,000 to develop a fly tipping enforcement plan to reduce the level of fly tipping in the county. The fund will help district and borough councils to carry out further enforcement and to better inform both householders and businesses of their Duty of Care and responsibilities relating to waste disposal in Kent.

(b) **District Councillor's Report** –The Chairman read out the following report received from Cllr. Mrs. L. Whybrow.

It's been an interesting four months since we were elected. The highlight so far was getting our climate and ecological emergency motion passed. We are now working with officers to set up a cross party working group to map out a carbon action plan.

We are of course taking a close interest in the Otterpool Park project and doing our best to make sure that the concerns of local residents are properly taken into account. We will be attending a briefing on this on 24 September. If the Parish Council has any issues it would like us to raise please let us know. One of the District Council's main priorities is Appearance Matters. We had a walk through the town a few weeks ago with our Area Officer Caroline McBride to see what improvements were needed. Caroline has been doing an excellent job of removing the graffiti that kept appearing over the summer. Perhaps not surprisingly most of the queries I have received from local residents have been about planning but there has been a wide range of other issues raised. We each have a ward budget of £3000 per annum and are keen that a wider range of community groups should benefit from this – particularly those working on environmental projects. If the Parish council knows of any suitable projects/groups please flag this up with them.

96. ADJOURNMENT OF MEETING FOR PUBLIC INCLUSION: No matters raised.

97. PLANNING - (a) Planning applications:

Y19/0616/FH – 8 Highfield Close, Saltwood. Erection of lamp post within front garden.
No objection.

(b) Other planning matters: No matters raised.

98. FINANCE;

(a) To receive balances at 02 September 2019 –

HSBC – Community Account	£500.00
HSBC – Business Account	£16,814.27
Nat. Savings Investments	£1001.20

(b) To confirm payments since last meeting -

100292 Sprinks Construction – Village Green – Repairs and painting benches	
£1057.00 + VAT £211.40 and repairs to War Memorial £77.00 + VAT £15.40	
	Total £1,360.80
100293 Sprinks Construction – Children’s Play Park –	
Repairs to picnic table. £25.00 + VAT £5.00	Total £30.00

Following a proposal by Cllr. J. Stevens and seconded by Cllr. F. Boland the above payments were confirmed.

(c) Accounts presented for payment –

100293 RoSPA Playsafety Ltd. – Children’s Play Park – Annual inspection of Play equipment. £96.50 + VAT £19.30	Total £115.80
100294 Saltwood Primary School – Hire of room for Meeting on 02 September 2019	Total £20.25
100295 Mr. G. Marsh – Village Green mowing	£87.50

Following a proposal by Cllr. J. Stevens and seconded by Cllr. F. Boland payments were agreed.

99. LAND ADJ 16 BARTHOLOMEW LANE:

The Chairman reported that he had written to the solicitor who had helped with the Parish Council’s first application to establish title to the land adj. 16 Bartholomew Lane by adverse possession. So far, no reply had been received.

100. SALTWOOD VILLAGE GREEN:

- (a) Benches – Following a proposal by Cllr. Mrs. Johnson and seconded by Cllr. J. Stevens it was agreed to purchase two Balmoral 5ft. Sturdy Teak Park benches from Gyan of Coulsdon costing £299.99 each plus VAT and delivery charge.
- (b) Post Box – Cllr. Mrs. Johnson agreed to contact the Post Office regarding painting the Post Box.
- (c) Telephone Box - The Chairman reported that following consultation with Councillors following Cllr. Boland’s inspection of the telephone box he had written to the Folkestone & Hythe District Council’s Planning Officer asking for the removal of the Telephone Box to be refused, or at least deferred, as the Parish Council considered it to be a welcome component of the Village Green. He had also informed the Planning Officer that he had spoken to BT who had confirmed that if the telephone box is to stay, they would willingly ask an engineer to visit the box with a view to giving it a clean.

101. CHILDREN'S PLAY PARK:

- (a) Annual RoSPA Inspection of Play Park - Cllr. Mrs. Johnson agreed to check matters raised in the inspection report and report back to Council any urgent work that need to be carried out.
- (b) Litter bin - Following a proposal by Cllr. F. Boland, seconded by Cllr. Mrs. Johnson it was agreed to purchase a larger litter bin for the Play Park.

102. OTTERPOOL PARK:

The following documents had been received and circulated to Councillors in respect of Otterpool Park: -

- (a) Presentation from Joint Parish meeting held on the 08 July 2019.
- (b) Post Consultation planning report of the 10 August 2019
- (c) Purchase of Westernhanger Castle by Folkestone & District Council dated 25 August 2019.

103. SALTWOOD HIGHWAY IMPROVEMENTS PLAN:

The Chairman reported that a site meeting had been held with Kent Highway Officers to discuss Saltwood Parish Council's proposals for improving safety and parking around the village. A report on the proposals was being prepared by Kent Highways. Cllr. F. Boland suggested and it was agreed that further information regarding School Road footpaths should be circulated to local residents.

104. OTHER CORRESPONDENCE:

Robert Thompson Charities (RTC) – The Chairman reported email received from the Chairman of RTC regarding proposed changes in the composition of the Charities Trustee Board. It had been suggested the Parish Council's representation on the Board be reduced to one councillor. Following discussion, it was agreed by all Councillors that they wished to stay with the present level of its representation and keep the status quo - two representatives from the Parish Council.

Emails circulated

- 15.07.2019 – KALC – NALC Chief Executive Bulletin – (Two emails)
- 08.08.2019 – KALC – NALC Policy E-Briefing PC8-19 – Consultation –Draft Data Code of Conduct.
- 25.08.2019 –KALC Upcoming ESTER events – “what matters to you about your health and social care.
- 25.08.2019 – KCC Draft Drainage and Planning Policy Statement – Consultation
- 25.08.2019 – Folkestone & Hythe D.C. (FHDC) – Recycle Week Partner
- 25.08.2019 – FHDC – Four opportunities to have your say on children services.

Emails to be circulated

- 19.08.2019 – KALC Inaugural Transport Conference 26.10.2019 to be held at West Faversham Community Hall.
- 12.08.2019 - KALC – Summer Newsletter 2019 – Annual Policing Survey
- 28.08.2019 – KALC – Local Government Brexit Bulletin 22/08

11. ANY OTHER BUSINESS:

Litter Bins – Following complaints received about the condition of the litter bins in the village, Cllr. J. Stevens agreed to inspect the bins and submit to the Folkestone & District Council details of repairs and refurbishment required to improve the condition of the litter bins.

12. DATE OF NEXT MEETING – Monday, 07 October 2019 at 6.30 p.m.

..... (Chairman) 07 October 2019